

ARCHIVES AND MANUSCRIPTS

THE JOURNAL OF THE
AUSTRALIAN SOCIETY OF ARCHIVISTS

VOLUME 25 NOVEMBER 1997 NUMBER 2

Archives and Manuscripts is a publication of the Australian Society of Archivists Incorporated, PO Box 83, O'Connor ACT 2602, Australia.

Copyright © in *Archives and Manuscripts* is vested in the Australian Society of Archivists Incorporated.

Copyright © in articles contained in *Archives and Manuscripts* is vested in each of the authors in respect of her or his contribution.

Cover design by Sheryl Stephens.

Contributors' opinions and advertisers' claims do not necessarily represent the views of the Australian Society of Archivists Incorporated or of the Editor.

Typography by Peacocke Press, 13 Lawley Road, Lesmurdie, WA 6076. Fax 08 9291 5174

Produced from camera ready copy and printed on permanent paper by Panther Publishing and Printing, Canberra.

The Editor acknowledges the invaluable assistance of Bob Sharman, Adrian Cunningham, Helen Yoxall and Ewan Maidment in preparing this publication.

ISSN 0157-6895.

Contents

Vol. 25 Number 2

November 1997

Editorial	188
------------------------	------------

Letter to the Editor	192
-----------------------------------	------------

Articles

<i>Wendy M. Duff and Kent M. Haworth</i>	Advancing Archival Description: A Model for Rationalising North American Descriptive Standards 194
--	--

<i>Barbara Reed</i>	Metadata: Core Record or Core Business? 218
---------------------	---

<i>K. Grady, D. McRostie and S. Papadopoulos</i>	Hunters and Gatherers: From Research Practice to Records Practice 242
--	--

<i>Livia Iacovino</i>	Teaching Law in Recordkeeping Courses: the Monash Experience 266
-----------------------	---

<i>Catherine Robinson</i>	Records Control and Disposal Using Functional Analysis 288
---------------------------	---

<i>Jenni Davidson, Anne-Marie Schwirtlich and Bruce Smith</i>	The Australian Society of Archivists' 1996 Membership Survey 304
---	---

Citations for Fellows and Laureates	328
--	------------

Reviews

Publications

- Laura B Cohen (Editor), *Reference Services for Archives and Manuscripts*
Reviewed by Kathryn Dan 346
- Richard J Cox, *Documenting Localities: A Practical Model for American Archivists and Manuscript Curators*
Reviewed by Sandra Blackburne 350
- Jacques Derrida, *Archive Fever: A Freudian Impression*
Reviewed by Sandra Blackburne 352
- Alf Erlandsson for the ICA Committee on Electronic Records, *Electronic Records Management: A Literature Review*
Reviewed by Barbara Reed 354
- European Commission on Preservation and Access, *Choosing to Preserve: Towards a Cooperative Strategy for Long-term Access to the Intellectual Heritage*
Reviewed by Hilary Berthon 359
- Janus: Revue Archivistique/Archival Review*, Special Issue, 1996
Reviewed by Ewan Maidment 361
- Ann-Mari Jordens, *Alien to Citizen: Settling Migrants in Australia, 1945-75*
Reviewed by Stephanie Lindsay Thompson 364
- Rosalind Kidd, *The Way We Civilise: Aboriginal Affairs - The Untold Story*
Reviewed by Baiba Berzins 366
- Trevor Livelton, *Archival Theory, Records, and the Public*
Reviewed by Michael Piggott 368
- New Zealand Archives Futures, Essays in Honour of Michael Hoare, Archifacts*, October 1996
Reviewed by Rachel U'Ren 371

<i>Perspectives on Archival Education in Canada, Archivaria, Vol. 42, Fall 1996</i> Reviewed by Caroline Watson	373
--	-----

<i>Voices: The Quarterly Journal of the National Library of Australia,</i> Autumn 1997 Reviewed by Lynda Barraclough	376
--	-----

Reports

<i>Indigenous Australians: Records of National Cultural Significance.</i> <i>A Report of the Archives Working Group of the Cultural Ministers</i> <i>Council</i> Reviewed by John Thompson	378
---	-----

Statistics Subcommittee of the Australian Council of Archives (compiler), <i>Australian Archival Statistics 1991-95 and</i> Environmetrics Pty Ltd., <i>Report: Market Research into the Use and Non-use of Archives in Australia</i> <i>by Key User Groups, The Archives Working Group of the Cultural Ministers</i> Council, August 1996 Reviewed by Glenda I. Acland	381
--	-----

Manuals

Archives Authority of New South Wales, <i>Steering into the Future. Electronic</i> <i>Recordkeeping in New South Wales and</i> Australian Archives, <i>Managing</i> <i>Electronic Messages as Records</i> Reviewed by Vicky Wilson	385
---	-----

<i>Australian Historic Records Register Thesaurus</i> Reviewed by Roger André	388
--	-----

Judith Doig, <i>Disaster Recovery for Archives, Libraries and Records Management</i> <i>Systems in Australia and New Zealand</i> Reviewed by Kim Morris	389
---	-----

Multimedia

- International Records Management Trust, *The Return to Democracy: Accountability and Documentary Evidence in The Gambia* [Video]
Reviewed by Joyce Masempela-Ngandu 392
- Public Record Office of Victoria, *Victoria: Buildings and Builders* [Interactive CD Rom]
Reviewed by Ted Ling 394

Conferences and Workshops

- Archives and Reform: Preparing for Tomorrow, 1997 National Conference of the Australian Society of Archivists, Adelaide, 24-26 July 1997
Reviewed by Helen Cross, Gay Hogan, Saraven Peacock
Toni Vincent and Sandra Willmott 396
- Business Analysis and Recordkeeping: Building Partnerships, seminars organised by the Monash University Department of Librarianship, Archives and Records, Melbourne, April and May 1997
Reviewed by Tony Leviston 499
- Electronic Document Management - The New Frontier, speakers' papers, Melbourne, 10-11 July 1997
Reviewed by Duncan Hartwig 406
- Have Your Records Been Doctored? New Imperatives for Health and Medicine Recordkeeping, conference organised by Australian Science Archives Project and Centre of the Study of Health and Society, 17 July 1997
Reviewed by Brenda Le Grand 409
- Old Institutions - New Images, hosted by the John Curtin International Institute Fremantle, 29 July-1 August 1997
Reviewed by Jennifer Edgecombe 412

Working Meeting on Electronic Records Research, sponsored by the
Center for Recordkeeping and Archival Research, University of
Pittsburgh and organised by Archives and Museum Informatics,
Pittsburgh, 29–31 May 1997
Reviewed by Adrian Cunningham 414

Exhibition

The Sparrow-starvers: Block Boys 1890-1930, an exhibition of documents
from the City of Sydney Archives, Sydney Town Hall, 21 April - 27 June
1997
Reviewed by Megan Hicks 419

News Notes 424

International Notes 464

Centenary Awards Fund 496