

PUBLICATION NOTES

Edited by Sigrid McCausland

British Standards Institution. *BS5454: British Standard Recommendations For Storage and Exhibition of Archival Documents.* British Standards Institution, 1989. Illustrations. Appendices. \$97. A new edition of this major reference work for archivists. Redrafted after extensive consultation with the profession. Many of the original recommendations are intact, but there are important changes in some areas e.g. air-conditioning and the use of sprinklers for fire protection. The new standard covers the storage of temporary as well as permanent records. Non-paper media also get more attention. The protection of archives from theft and damage is another major focus. Available from Standards Australia, 80 Arthur Street, North Sydney, NSW 2060.

Cunha, George M. *Methods of Evaluation to determine the Preservation Needs in Libraries and Archives: A RAMP Study with Guidelines.* Paris: UNESCO, 1988. 75 pp. Bibliography. PGI-88/WS/16. Provides useful step-by-step checklists of how to examine a library or archives for its environmental, storage and preservation status. Also has advice on how to recognise agents of deterioration. The latter part of the study is about how to present the findings of a condition survey, with examples of forms. Australian Distributor for UNESCO Publications is Hunter Publications, 58a Gipps Street, Collingwood, Vic 3066.

Department of Administrative Services. *A Guide to the Use of Recycled Paper.* Canberra: AGPS Press, 1990. 88 pp. Glossary. Appendices. ISBN 0644118598. AGPS Cat. No. 90 0224 8. (recycled) Paperback. \$9.95 (including surface postage). A guide for the Australian reader on issues in paper manufacture and applications for recycled papers. Covers topics such as paper-making and the use of different papers for different purposes. Lists relevant Australian and overseas standards. Outlines steps by which the Australian Government can provide an example of wise use and proper planning in this area. Considered appropriate for industry and the general community, as well as government. Orders to AGPS Mail Order Sales, GPO Box 84, Canberra, ACT 2601. Fax (06) 2957295.

Hendricks, K. B. and A. Whitehurst. *Conservation of Photographic Materials: A Basic Reading List.* Ottawa: National Archives of Canada,

1988. 32 pp. Free. A helpful list of essential readings on this subject for archivists and photographic conservators. Includes photographic technology, the history of photography, identification of processes, copying and black-and-white processing. American standards are listed. Available from National Archives Bookstore, 395 Wellington Street, Ottawa, Ontario K1A 0N 3, Canada.

Layman, Lenore and Julian Godard *ORGANISE: A Visual Record of the Labour Movement of Western Australia*. Perth: Trades and Labour Council of Western Australia, 1988. 255 pp. Illustrated. Large format. \$24.95 plus postage. Reproductions of labour memorabilia such as tickets, badges, banners and placards, as well as images of union activities and events in photographs, cartoons and paintings. Available from Trades and Labour Council of Western Australia, 27 Brewer Street, East Perth WA 6000.

National Occupational Health and Safety Commission. *National Standard for Manual Handling and National Code of Practice for Manual Handling*. Canberra: AGPS, 1990. 73 pp. Diagrams. ISBN 0644091096. AGPS Cat No 90 2771X. \$9.95 including surface postage. Updated Australian standard for handling, including lifting of weights in the workplace. For supplier see entry for Department of Administrative Services.

Primary Sources and Original Works. Quarterly from Fall 1990 (replacing *Special Collections*) US\$25 subscription rate for individuals; US\$45 for libraries and institutions. The emphasis is to be on the research use of collections of primary sources, whether these are in archives, museums or special libraries. Also to include reports and articles on curatorial issues for archivists and librarians in the areas of preservation, access and control of collections. Published by Haworth Press.

Society of American Archivists. *Directory of Business Archives in the United States and Canada*. 4th edition. Chicago, IL: SAA, 1990. 96 pp. Indexes. Spiral bound. US\$9 to members; US\$12 to non-members. Postage extra. Entries for 158 organisations. Listed alphabetically by corporate name, with standard directory information about addresses, opening hours, extent of holdings. Also gives summaries of details on significant record groups held. Indexed by location, business types and contact person's names. Orders to SAA, 600 S. Federal, Suite 504, Chicago IL 60605 USA.

State Archives of Western Australia. *Access to Ancestors: A Research Kit of Resources in the State Archives of Western Australia*. Perth: State Archives of Western Australia, 1990. Part 1. The first part of an extensive microfilming and promotional project for original records held in the State Archives of WA. This first instalment will enable distant researchers to use microform copies and indexes of immigration records for the period

1829–1901. These records include passenger lists, naturalisation records, birth, death and marriage records, as well as convict records. For further information write to The State Archives of Western Australia, Alexander Library Building, Perth Cultural Centre, Perth WA 6000.

Stricklin, David and Rebecca Sharpless. *The Past Meets the Present: Essays on Oral History*. Lanham, Md: University Press of America, 1988. 148 pp. Index. ISBN 0819167711 Paperbound. US price \$11.50. Printed version of presentations at a symposium at the Baylor University Institute for Oral History. Practitioners look at the nature of oral history, give some case studies, discuss how the oral record complements the written sources and speculate on the future of the discipline of oral history.

UNESCO. General Information Programme and UNISIST. *Curriculum Development for the Training of Personnel in Moving Image and Recorded Sound Archives*. Paris: UNESCO, 1990. 104 pp. Diagrams. Annexes. Bibliography. PGI-90/WS/9. Report of a Working Party appointed to study problems associated with the provision of appropriate training for archivists responsible for audio-visual materials. Concerned with training for preservation, documentation and use of these materials. The detailed proposed curriculum addresses organisational structures in a-v archives, as well as individual qualifications. Standards for training are defined, with the recommendation that training be carried out in existing archival and teaching institutions. Lists of potential training institutions around the world are given. For supply details see entry for Cunha.

UNESCO. General Information Programme and UNISIST. *Expert Consultation on RAMP (RAMP IV). Chinchon, (Spain), 6 to 9 October 1989. Final Report*. Paris: UNESCO, 1990. 22 pp. PGI-90/WS/10. The report of a review of the Records and Archives Management Programme (RAMP) of UNESCO. Considers RAMP has made a positive contribution to national archival development and to professional awareness and knowledge. Key areas for RAMP in the next few years will be: infrastructure development; training and education; protection of heritage (including preservation of archival materials); information technology (including strategies for automation and dissemination of information about new technologies) and to continue to encourage research in archival theory and practice. Same supplier as above.

Upfront. Journal of the Library Society the Friends' Group of the State Library of NSW. Quarterly. Illustrated. ISSN 1033-0224. Includes news of the latest activities of the many service areas of the Library; reports of current and coming exhibitions; details of The Library Society's calendar of cultural events and articles on the new and the old in the Library's collections and enterprises. Membership details for The Library Society are available from the Society at the State Library of NSW, Macquarie Street, Sydney, NSW 2000.