

Publication Notes

Edited by Ann Pederson

ANDERSON, HAZEL AND JOHN E. McINTYRE, *Planning Manual for Disaster Control in Scottish Libraries and Record Offices*. Edinburgh: National Library of Scotland, 1985. Paper £4.00. This book is reported to be very good and can be ordered from the National Library of Scotland, George IV Bridge, Edinburgh, Scotland.

AUSTRALIAN JOINT COPYING PROJECT. *Handbook Part Four: War Office. Class and Piece list*. Second Edition. Canberra: National Library of Australia and the State Library of New South Wales, 1986. 33 pp. paper. ISBN 0642 104077. \$5.00. This is part four of the 8 part Handbook guide to British public records microfilmed by the Australian Joint Copying Project. Description is carried to the level of individual reels of film so that scholars may select specific material of interest with accuracy. Available from National Library of Australia, Parkes Place, Canberra 2601.

BARTON, JOHN P. AND JOHANNA G. WELLHEISER, editors. *An Ounce of Prevention*. Toronto: Toronto Area Archives Group, 1985. 202 pp. Paper. US\$ 16.00. An excellent new book on disaster containment and minimisation. Winner of the Society of American Archivists' Walter G. Leland Award as the best monograph in archives administration for 1986. Available from The Society of American Archivists, 600 S. Federal, Suite 504, Chicago, IL 60605 USA.

BUCKLAND, YVONNE, editor. *Approaches to Problems in Records Management: Personnel Records*. Proceedings of a Seminar held on 23 November, 1984. Chester, UK: Society of Archivists, Records Management Group, 1985. 57pp. No price quoted. Write for particulars to David Lamb, Hampshire Record Office, 20 Southgate Street, Winchester, Hants., England, UK SO 239EF.

CHADWICK-HEALEY LTD. *Index to Personal Names in the National Union Catalog of Manuscripts Collections 1959-1984*. Cambridge, UK: Chadwyck-Healey Ltd, 1987. 3 volumes. 2000 pp. Acid-free paper. Hardbound in buckram US\$450.00. ISBN 0-89887-037-2. This work consolidates the separate annual indexes to NUCMC, offering entries which have been verified and improved by editing. Available from Chadwyck-Healey, Cambridge Place, Cambridge CB2 1NR UK.

CHARMAN, DEREK *Records Survey and Schedules: A RAMP Study with Guidelines*. Paris: UNESCO, 1984. PGI84/WS/26.112pp. Paper. No price quoted. Inquiries to Education Supplies Pty. Ltd. P.O. Box 33, Brookvale, NSW 2100. Telephone (02) 93 0201.

COUNCIL ON LIBRARY RESOURCES: *Brittle Books: Reports of the Committee on Preservation and Access*. Washington, DC: Council on Library Resources, 1986. This report is the culmination of eighteen months of work by the Committee on Preservation and Access to identify elements of a national (US) preservation programme for programmes produced on acidic paper. *Brittle Books* includes the Committee's final report; a summary of Forum III a special meeting on the problem held in March, 1986; and a list of background studies. Copies of the compilation are available on request (no price mentioned) from Brittle Books, Council on Library Resources, 1785 Massachusetts Avenue, NW, Washington, DC 20036 USA.

DACY, MARIANNE, compiler. *Periodical Publications from The Australian Jewish Community: A Union List*. Sydney: Archive of Australian Judaica, 1986. Monograph No. 2 edited by Jennifer Alison, Alan Crown and Neil Radford. 160 pp. Paper. ISSN. 0816-3480. \$15.00. This listing of the periodical publications of the Australian Jewish presses includes more than 300 Australian periodicals as well as over 100 annual reports and yearbooks of Australian Jewish organisations held in twenty libraries and resource centres across Australia. The material is presented in two sections: Part A is an essay on the history of Australian Jewry, its presses and periodicals; Part B is the bibliography. Available from: The Archive of Australian Judaica c/- Rare Books and Special Collections Fisher Library University of Sydney, Sydney, NSW 2006.

DEARSTYNE, BRUCE, editor. *Archives and Public History: Issues, Problems, and Prospects*. A special issue of *The Public Historian*. 1986. 123 pp. Paper. US \$7.50. A well-assembled collection of North American articles exploring the place of archives and their relationship with the field of public history. Authors include Larry Hackman, Page Putnam Miller, Edie Hedlin, Terry Eastwood, Richard Cox and Bruce Dearstyne. Available from The Society of American Archivists, 600 S. Federal, Suite 504, Chicago, IL 60605 USA.

EATON, GEORGE T. *Conservation of Photographs*. Rochester, NY: Eastman Kodak Company, 1985. ISBN 0-87985-352-2. A\$72.95. An excellent work by one of the foremost photographic conservators in the U.S. Available from The Kodak Shop, 327 George Street, Sydney, NSW 2000.

GRIFFIN, R.H., compiler, *Bank of New Zealand Archives: A Description of Activities and Methods*. Second Edition. Wellington: Bank of New Zealand Archives, 1986. 41 pp. Paper. No cost given. This publication introduces the reader to BNZ archives with a brief historical sketch of The Bank of New Zealand and its archives and information about its location in

Wellington. Thereafter, it describes the archival work carried out on records, covering accessioning, preparation of series lists, indexing, publications, handling of photographs, conservation and the archives museum. Available from the BNZ Archives, P.O. Box 2392, Wellington, NZ.

LEARY, WILLIAM H. *The Archival Appraisal of Photographs: A RAMP Study with Guidelines*. Paris: UNESCO, 1985. PGI-85/WS/10. 118 pp. Paper. An important new work which codifies the body of appraisal thought and practice in a well presented way. The literature on appraisal is scant and almost non-existent for photographic materials. The text analyses the different approaches to appraisal for textual and photographic records in both official in-house archives and those which collect archival materials created by a range of institutions and individuals. Well-reviewed and highly recommended. Available from Education Supplies Pty Ltd., P.O. Box 33, Brookvale, NSW 2100 or contact United Nations Association of Australia (Victoria), 341 Collins Street, Melbourne, VIC 3000, telephone (03) 62 1781.

LOVE, JOHN. *The Measure of The Land*. Adelaide: Department of Lands, 1986. 47 pp. Illustrations. Paper. ISBN 0-7243-7729-8. \$5.00 plus \$2.00 postage. Produced to mark the 150th anniversary of South Australia, this book presents a brief account of land settlement and development and the role played by the Department of Lands since 1836. John Love, the author, was Principal Archivist of South Australia from 1969 to 1985 when he became the Historian for the Department of Lands. Available from government bookshops and Mapland, Department of Lands, 12 Pirie Street, Adelaide, SA 5000.

McLAREN-TURNER, PATRICIA. *Australian and New Zealand Studies: Papers Presented at a Colloquium at the British Library 7-9 February, 1984*. British Library Occasional Papers No. 4. London: British Library, 1985. 228 pp. Paper. £15.00 inclusive of postage. ISBN 0-7123-0048-1. Order from British Library Publications, 6 Bedford Square, London, UK WC 1B 3RA.

MORROW, CAROLYN CLARK AND CAROLE DYAL. *Conservation Treatment Procedures: A Manual of Step-by-Step Procedures for the Maintenance and Repair of Library materials*. Second Edition, 1986. 200+ pp. Paper. US\$28.00. Partial ISBN 437-0. A substantial revision of this comprehensive practical manual updates techniques to accommodate new methods and practices and expands the portion dealing with management of conservation decisions and services. Available from Wildwood Distribution Services, Wildwood House, Ltd., Unit 3, Lower Farnham Road, Aldershot, Hants. GUIZ 4 DY England, UK.

NATIONAL RESEARCH COUNCIL. *Preservation of Historical Records*. Washington, DC: National Academy of Sciences Press, 1986. 108 pp. Acid-free paper. Hardbound. US\$18.00. Based upon a study of the

National Archives and Records Administration's massive preservation task, this work offers sensible recommendations for approaching the problems of large scale collections and represents the latest in preservation theory and practice. Available from the Society of American Archivists (address given in an earlier entry) or the National Academy Press, 2100 Constitution Avenue, NW, Washington, DC 20418, USA.

NEUENSCHWANDER, JOHN N. *Oral History and the Law*. Number One Pamphlet Series, edited by Joel Gardner. Denton, TX: Oral History Association, 1985. Notes. Bibliography. Appendix of samples. 24 pp. Paper. US\$4.00. The first of a new pamphlet series. This work has been prepared by a U.S. copyright lawyer who is also an historian and former president of the Oral History Association. The objective of the pamphlet is to alert oral historians and archivists caring for aural records to the steps needed to prevent or limit legal problems such as defamation, invasion of privacy, and copyright. Available from the Executive Secretary, Oral History Association, NT Box 13734, Denton, TX 76203 USA.

PUBLIC ARCHIVES OF CANADA. *Union List of Manuscripts in Canadian Repositories: Supplement 1981-1982*. C\$24.00. This fourth supplement contains 9,000 entries from 73 repositories, half of which are from the regional centres of the Archives Nationales du Quebec. The supplement is cross indexed by personal names, organisations, geographic names, and some subjects. Available from Canadian Government Publishing Centre, Supply and Services Canada, Ottawa, Ontario, Canada K1A 0S9.

ROYAL AUSTRALIAN HISTORICAL SOCIETY. *Journal of the Royal Australian Historical Society Index*. A consolidated microfiche index to the first seventy volumes (1902-1985), this work reproduces over 65,000 cards from the original index of subjects and authors. Microfiche set. \$65.00 including postage. *Oral History and the Local Community*. Royal Australian Historical Society Technical Information Service Publication No. 3. Sydney: Royal Australian Historical Society, July, 1986. This document gives advice on costs, indexing, legal considerations, storage and preservation and uses of oral sources. No price mentioned. Both available from the Royal Australian Historical Society, History House, 133 Macquarie Street, Sydney, NSW 2000.

YOUNG, W. ARTHUR, THOMAS A. BENSON AND GEORGE T. EATON. *Copying and Duplicating in Black-and-White and Color*. Rochester, NY: Eastman Kodak Company, 1984. ISBN 0-87985-343-3. A\$62.69. A must for archives which are copying their vintage print and transparency collections. Available from The Kodak Shop, 327 George Street, Sydney, NSW, 2000.

WORTH READING:

Provenance and the Record Group Concept.

The record group concept evolved in the U.S. in the late 1940's as a way of gaining intellectual control over the large volumes of records pouring forth from government offices.

The basic idea was to list the records created by one agency under one heading, calling it a record group. Problems with the concept arose almost immediately and over the years various authors, among them prominent Australian archivists, have sought alternatives which cope more effectively with administrative change. The re-examination of provenance as a principle has been a corollary to this search. Colin Smith's articles in this and the preceding issue of *Archives and Manuscripts*, along with the titles below, reflect key points in this evolution of thought.

- 1) Bearman, David and Richard H. Lytle, 'The power of the principle of Provenance', *Archivaria* 21 (Winter, 1985-86): 14-27.
- 2) Evans, Max J., 'Authority control: an alternative to the record group concept', *American Archivist* 49/3 (Summer, 1986): 249-261.
- 3) Lytle, Richard H. 'Intellectual access to archives I: Provenance and content indexing methods of subject retrieval and II: An experiment comparing provenance and content indexing methods', *American Archivist* 43/1 (Winter, 1980): 64-75 and 43/2 (Spring, 1980): 191-207.
- 4) Scott, Peter J. 'The record group concept: a case for abandonment', *American Archivist* 29 (October, 1966): 493-504.
- 5) Vincent, Carl, 'The record group: a concept in evolution', *Archivaria* 3 (Winter, 1976-1977): 3-16.