

# LIBRARY ASSOCIATION OF AUSTRALIA ARCHIVES SECTION

Annual General Meeting held in the Special  
Collections Room,  
Public Library of New South Wales,  
on 24th August 1966  
at 5 p.m.

## MINUTES

### Present

The President (Miss S. Mourot) in the Chair; Miss J. Hine; Miss Joan Murray; Mr R. F. Doust; Mr A. Horton; Mr G. D. Richardson; Mr R. C. Sharman.

In the absence of the Secretary, Mr Doust acted as Secretary to the meeting.

### Apologies for Absence

Apologies, with requests that they be excused for their absence, were received from Miss T. Exley, Miss M. Lukis, Miss M. Medcalf and Mr J. L. Cleland.

It was resolved that they be excused accordingly.

### Minutes

The Minutes of the previous Annual General Meeting, which had been published in *Archives and Manuscripts* Vol. 3 no 1, were taken as read.

It was resolved that they be certified as correct.

### Report of Honorary Secretary

The Acting Secretary read the Secretary's report. It was resolved that the report be received.

In respect of the Constitution of the Section, which the Secretary had reported as having recently been found, it was resolved that a Committee be appointed to consider the Constitution and to report to the next Annual Meeting, and that the Committee consist of the President, with power to co-opt.

In respect of the term of office of the President and other office bearers, it was resolved that this should be in each case two years. Miss Mourot, as General Councillor for the Section, was instructed that the Section saw no merit in changing the present procedure and method of election of officers referred to in a report on Sections, Divisions and Regional Groups which was to be considered at the forthcoming meeting of the General Council of the Association.

### Finance

A report on the finances of the Section which had been submitted by the Hon. Treasurer was read by the Acting Secretary. It was resolved that the report be received.

### Election of Office Bearers

A nomination of Mr J. L. Cleland for the position of Honorary Secretary had been received. There being no other nomination Mr Cleland was declared elected.

In respect of the position of Honorary Treasurer it was resolved that the position be combined with that of Honorary Secretary, provided that, if Mr Cleland declined to accept the joint position, the incoming executive officers be authorised to appoint an Honorary Treasurer. It was resolved that the

signatories for all financial purposes for 1967 be the President, the Honorary Secretary, the Honorary Treasurer and the Editor of *Archives and Manuscripts*. A nomination from the meeting of Mr R. C. Sharman as editor of *Archives and Manuscripts* was received. There being no other nominations Mr Sharman was declared elected.

The Section Committee was reappointed, as it was in 1965 except that Miss Medcalf was appointed in place of Mr Cleland, and Miss Lukis was added to the Committee.

Miss D. Morgan of Sydney was appointed as Honorary Auditor for 1967.

### **Archives and Manuscripts**

The Editor of *Archives and Manuscripts* made a verbal report. He said that he was still experiencing trouble in finding enough articles of a sufficiently high standard.

It was resolved that his report be received and that he be congratulated on the standard of the journal which had been produced under difficulties.

### **Directory of Archives Institutions**

A report had been submitted by Mr Fischer, who had been appointed at the previous Annual General Meeting to prepare sample entries for a directory of Archives Institutions in Australia.

It was resolved that his report be received.

The President reported that the Standing Committee of the Association had since resolved to produce a Directory of Libraries and Archives in Australia. Mr Fischer was appointed as representative of the Section on the Committee to prepare this Directory and was asked to keep the President of the Section informed of progress.

### **Biennial Conference of the Library Association of Australia, 1967**

Mr Horton said that he felt that a reported proposal by the Conference Organising Committee to increase the number of plenary sessions would reduce the number of sessions particularly designed for archives. He said that plenary sessions were not suitable for discussion. In respect of a request from the Organizing Secretary of the Conference, Mr Horton was authorised to ask Professor Crowley of the University of New South Wales to give a paper about the "consumers' approach" to archives. It was suggested that Mr A. J. Hutchins and Mr B. J. Stuckey be invited to continue their work on Correspondence Registration Systems in New South Wales which had been the subject of a paper at the 1965 Conference.

### **Bibliography of Periodical Articles**

The President reported that work was still in progress on the Bibliography of Periodical Articles for inclusion in the reading lists for papers 14, 15, and 16 of the Registration Examination.

### **Visit of Mr Roger Ellis**

The President reported that Mr R. Ellis, Secretary of the Historical Manuscripts Commission in Great Britain, had been invited by the Library Association to survey Archives in Australia during 1967 and to speak at the Brisbane Conference. The Standing Committee of the Association had appointed a sub-committee comprising the President, Mr G. D. Richardson, Mr R. F. Doust and Mr R. C. Sharman to organise Mr Ellis's visit.

It was understood that the British Council would make a financial contribution towards the expense of the visit.

There being no further business the meeting closed at approximately 6 p.m.