

Office and guides to the Joint Copying Project microfilms. These lists of guides are followed by entries for other copies I found in Australia.

The full title of the "Notes" is *Notes on Manuscript Sources for the History of Australia, New Zealand and the South West Pacific existing in Great Britain and Ireland*. They are in typescript, quarto, and, including a name index, run to 127 pages.

Early in 1964 funds were guaranteed by the Australian National University and the National Library of Australia to finance the survey in the British Isles. The Institute of Commonwealth Studies of the University of London, 27 Russell Square, London W.C.1., has generously made a room available and work began in November 1964. It is hoped that in three years enough information will be gathered to warrant publication.

Phyllis Mander-Jones

MINUTES OF THE 1965 ANNUAL MEETING OF THE SECTION

Minutes of the Annual Meeting of the Archives Section, Library Association of Australia, held in Physics Lecture Room No. 6, School of General Studies, Australian National University, Canberra, on Wednesday 25th August 1965, at 5.30 p.m.

Present

Miss M. F. F. Lukis (President), Misses Joan E. Murray, J. D. Hine and S. Mourot; Messrs. J. L. Cleland, R. F. Doust, G. L. Fischer, R. K. Flanagan, K. Green, A. Horton, R. C. Sharman, D. B. Street and A. Wilkes.

Apologies

Apologies were received from Messrs P. R. Eldershaw and G. D. Richardson. Mr Richardson was representing the Archives Section at a meeting called by Miss M. Ramsay, Convener of a Committee on Sections, Divisions and Regional Groups. The meeting had been called for the same time as the Annual Meeting of the Section.

Minutes

Minutes of the Annual Meeting of the Section held in Sydney on 17 Aug 1964 were read and confirmed.

Matters Arising From Minutes

The matter of uniform archives legislation, having been included in the Secretary's progress report, was deferred until after the reading of that report.

Overseas Visitor

Oral reports had been received from Messrs Richardson and Fischer relating to the possibility of arranging for an overseas archivist to visit Australia at the time of the 1967 Library Conference. After discussion, it was resolved that the President of the Section should be empowered to lay before the Executive Committee of the Association, with a view to arranging for an overseas archivist to make a survey of the Archives situation in Australia and incidentally to speak at the 14th Biennial Conference, a

proposal that either one or the other of two overseas archivists visit Australia in 1967. If it should appear that neither of these two persons is able to accept this invitation, or if satisfactory financial arrangements cannot be made to save the Association the cost of bringing one of them to Australia, the President is authorised, subject to her consulting such members of the Section Committee as is practical, to substitute the name of another overseas archivist for the two mentioned.

It was resolved that the Editor should be asked to investigate the cost of reproducing *Archives and Manuscripts* by justified typewriter setting or other near print methods of reproduction.

Exchange of Archivists

It was resolved that a notice should appear in *Archives and Manuscripts* about the proposed exchange of archivists.

Report

The Secretary read a progress report on the activities of the Section for the period 1 Jan-18 Aug 1965. This was received, and thanks were expressed to the Secretary for preparing it.

Uniform Archives Legislation

It was reported that certain difficulties had been encountered in implementing the resolution of the Annual Meeting held in Sydney in 1964 respecting uniform archives legislation, and it was resolved that the Secretary and President should draw up a statement giving as full details as possible of any recent cases of inter-state trafficking in archives, and that this statement should be forwarded to the heads of the seven government archives institutions in Australia, with the suggestion that they discuss it with their Crown law authorities with a view to taking unilateral or joint action.

Size of Edition, Archives and Manuscripts

It was resolved that in future 400 copies of *Archives and Manuscripts* should be printed.

Financial Statement

The financial statement for 1964, examined and found correct by our Auditor, Mr A. E. M. Andrews, was read and received.

Elections

The following persons were elected to the offices set against their names:—

President and General Councillor, 1966 and 1967: Miss S. Mourot

Honorary Secretary, 1966: Miss M. F. F. Lukis

Honorary Treasurer, 1966: Miss M. L. Medcalf

Editor of A. & M., 1966: Mr R. C. Sharman

Honorary Auditor, 1966: Mr A. E. M. Andrews

The following were elected to the Section Committee for 1966:

Mr J. L. Cleland
Mr R. F. Doust
Mr P. R. Eldershaw
Miss T. M. Exley
Mr G. L. Fischer
Miss J. D. Hine
Mr A. R. Horton
Mr G. D. Richardson
Mr A. Wilkes

Each of these persons (except Miss Exley) had indicated his or her willingness to stand, and it was further resolved that, should Miss Exley not wish to serve again, Mr D. B. Street be invited to act in her place.

Directory of Archives Institutions

Mr G. L. Fischer suggested that the Section should publish a Directory of Archives Institutions in Australia. This could show the names of archives institutions, the names of their chief officers, the locations, the hours of opening, an outline of their holdings, and other significant details. It might be published in *Archives and Manuscripts* in the first instance, and possibly issued as an off-print later on. It was resolved that Mr Fischer be asked to prepare this Directory, and that the project be given publicity in *Archives and Manuscripts*.

Textbook on Registration Subjects

Mr Fischer then raised the question as to whether a textbook could be written to correspond with the syllabus for papers 14, 15 and 16 in the Registration Examination. The meeting was adjourned at this stage, but resumed at 9.15 a.m. on the following day, and it was resolved that, as a preliminary step to the compilation of a textbook, a bibliography should be drawn up showing the titles of articles in periodical literature relevant to Papers 14, 15 and 16 of the Registration Examination. The following people agreed to search the back numbers (i.e. up to the past ten years) of the following journals:

American Archivist: Mr K. A. Green

Archives and Manuscripts: Mr R. C. Sharman

Archivum: Mr A. Wilkes

Australian Journal of Politics & History: Mr G. L. Fischer

Business Archives & History: Mr D. B. Street

Historical Studies, A. & N.Z.: Mr G. L. Fischer

Journal of the Society of Archivists: Miss M. Lukis

Journal of Public Administration: Mr G. L. Fischer

In addition, it was agreed to ask Mr P. R. Eldershaw to search the numbers of *Archives*, the journal of the British Records Association. Mrs R. Kaljee agreed to translate any articles in German. Mr Nunn to be asked to act in co-operation with Mr Street. The Compilers of the bibliography were to decide whether the articles which they were listing were appropriate for papers 14, 15 or 16, and lists of the articles were to be forwarded for central editing to the following committee:

Mr P. R. Eldershaw

Mr J. L. Cleland

Miss S. Mourot

Mr Eldershaw to be responsible for collating entries for all articles listed as appropriate reading for Paper 14, Mr Cleland for Paper 15, and Miss Mourot for Paper 16.

Mr R. F. Doust agreed to supply a copy of a similar list of relevant periodical articles, which had been drawn up in the Archives Office of N.S.W.